
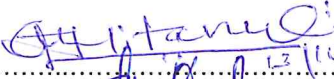

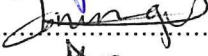





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|  | File Ref: | KP1/9A/OT/NER/01/20-21 |
| | Date of Meeting | 13.10.2020 |
| | Venue of Meeting | 6 th FLOOR THIKA ARCADE, CONFERENCE ROOM |
| | Page No. | 1 of 2 |
| Purpose of Meeting | Pre-bid meeting for Tender No.KP10/9A//OT/NER/01/20-21 | |
| In Attendance | <p>Present</p> <ol style="list-style-type: none"> 1. Justine Maina – Senior Supply Chain Officer- Member 2. Lucy Wairimu – Purchasing Assistant- Member 3. Dainycious Kibiwott – Transport Services- Member 4. Ann Kamau – Senior Supply Chain Assistant - Secretary <p>Apologies</p> <ol style="list-style-type: none"> 1. Joseph Gitonga – Snr Technician –Member <p>Garage Representatives as per the attached list</p> | |
| AGENDA | | |
| 1. Pre-bid meeting for third party garages ,three (3) year contract supply of transport fleet units repairs and maintenance services Tender No.KP10/9A//OT/NER/01/20-21 | | |
| Min 1 | <p>The meeting started at 10.30 a.m. after a brief introductions of the attendees.</p> <p>The following were the highlights of the meeting.</p> <ol style="list-style-type: none"> I. Explanation of the tender document. II. Any queries by the tenderers / or their representatives regarding the tender document. | |
| Min 2 | <p>(i) Explanation of the tender document</p> <p>Bidders were informed that the tenders were free; as they are required to access them through Kenya Power Website.</p> <p>The representatives were taken through the tender document.</p> <p>It was emphasized that the bidder should read the tender document well before responding and check documents to ensure they meet the requirements before submitting.</p> | |

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| | The bidders were informed that this tender is manual. |
| Min 3 | <p>(ii) <u>Queries</u></p> <p>(a) The bidders enquired about the certificates required in the tender document citing that most of them do not have audited financial statements.</p> <p>The prospective bidders were advised that an addendum will be done for clarification.</p> <p>(b) The representatives asked about firms with multiple branches in one county.</p> <p>It was clarified that the bidder with more than one branch should only submit one document and specify the area.</p> |
| | There being no other business the meeting ended at 12.00 Noon |

SIGNED

1. Justine Maina  Date 13.10.2020
2. Dainycious Kibiwott  Date 13.10.2020
3. Lucy Wairimu  Date 13.10.2020
4. Ann Kamau  Date 13.10.2020

KENYA POWER & LIGHTING COMPANY LIMITED

PREBID MEETING ATTENDANCE SHEET

TENDER NO. KP10/9A/OT/NER/01/20-21

TENDER NO: THIRD PARTY GARAGES, THREE (3) YEAR
CONTRACT FOR SUPPLY OF TRANSPORT FLEET UNITS
REPAIRS AND MAINTENANCE SERVICES

| NO. | NAME OF FIRMS | REPRESENTATIVE | EMAIL ADDRESS |
|-----|--|----------------|----------------------------------|
| 1 | AUTOPRESS K LTD | JAMES MWANGI | autopresskenya@gmail.com |
| 2 | SPARTA AUTO SERVICE | JOHN N. KABUE | info@sparta.co.ke |
| 3 | CARMATE LTD REGINA NJANGAI | REGINA NJANGAI | calmutcautoandworkshop@gmail.com |
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